

# ENROLLMENT AGREEMENT

## Unity Gain Recording Institute

1953 Ricardo Avenue  
Fort Myers, Florida 33901  
(239) 332-4246

### THE AUDIO RECORDING COMPREHENSIVE PROGRAM

Duration in Weeks 48 Start Date: \_\_\_\_\_ Day: \_\_\_\_\_ Time: \_\_\_\_\_ Frequency: Weekly  
Clock Hours/Time 144 Finish Date: \_\_\_\_\_ Day: \_\_\_\_\_ Time: \_\_\_\_\_ Frequency: Weekly

#### Student Information

NAME: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_ EMAIL: \_\_\_\_\_  
TELEPHONE (HOME): \_\_\_\_\_ (BUSINESS): \_\_\_\_\_

#### CANCELLATION / REFUND POLICY

Should a student be terminated or cancel for any reason, all refunds will be made according to the following schedule:

1. Cancellations must be made in person or by certified mail.
2. All monies will be refunded if the applicant is not accepted by the school or if the student cancels within three (3) business days after signing the enrollment agreement and making initial payment.
3. Cancellation after the third (3rd) business day, but before the first class, will result in a refund of all monies paid, with the exception of the registration fee.
4. Cancellation after attendance has begun, but prior to 40% completion of the program, will result in a pro-rat a refund computed on the number of hours completed to the total amount of program hours.
5. Cancellation after completing 40% of the program will result in no refund.
6. The termination date for refund computation is the last date of the actual class held unless earlier written notice is received.
7. Refunds will be made within 30 days of termination or after written notice of cancellation.

#### TERMINATION

Any student can be terminated at the discretion of the director for failure to comply with the rules and regulations of the school or delinquency of program payments. The termination date is the last date of actual attendance by the student unless earlier written notice is received.

#### TUITION

|                  |                       |
|------------------|-----------------------|
| Registration Fee | \$20.00               |
| Textbook Fee     | \$52.95 (Incl 6% Tax) |
| Tuition Cost     | \$4080.00             |
| <b>Total Fee</b> | <b>\$4152.95</b>      |

The above reflects all fees for the entire program. There are no carrying charges, interest charges or service charges connected or charged with this program. Contracts are not sold to a third party at any time. This agreement constitutes a binding contract upon acceptance.

#### PAYMENT SCHEDULE

A \$1000.00 deposit is required to reserve a seat for the program.  
The remaining balance of \$3152.95 is due 2 weeks prior to the program start date.

Unity Gain Recording Institute offers this twelve month, forty-eight week program to all interested persons who qualify. To Graduate, the student must attend all 48 classes, maintain an 80% grade at a minimum, and fulfill monetary obligations to receive a diploma. The school will make reasonable efforts to place the graduate according to his/her talents in the audio field, but by no means will guarantee employment. Actual class days (i.e. Monday, Tuesday, etc) vary from course to course and will be determined by the school director with individual student schedules in consideration.

#### ATTENTION BUYERS

PLEASE READ THE ENTIRE CONTRACT THOROUGHLY BEFORE SIGNING. SIGNING THIS CONTRACT IS AN ACKNOWLEDGEMENT THAT YOU RECEIVED AND READ THE PROGRAM CATALOG AND A COPY OF THIS BINDING AGREEMENT. ANY CLAUSE IN THIS AGREEMENT THAT IS IN QUESTION SHOULD BE BROUGHT TO THE ATTENTION OF THE SCHOOL'S ADMINISTRATION.

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent / Guardian if student is under 18 years of age.

\_\_\_\_\_  
Date

#### ACCEPTED BY:

\_\_\_\_\_  
School Official

\_\_\_\_\_  
Date